

**MINUTES OF MEETING
CYPRESS RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Cypress Ridge Community Development District was held **Thursday, January 9, 2025**, at 2:00 p.m. at the Fairfield Inn & Suites Lakeland Plant City, 4307 Sterling Commerce Drive, Plant City, Florida 33566.

Present and constituting a quorum:

Milton Andrade
Garret Parkinson
Brian Walsh
Kareyann Ellison

Chairman
Vice Chair
Assistant Secretary
Assistant Secretary

Also present were:

Jill Burns
Monica Virgen
Savannah Hancock
Lauren Gentry
Joel Blanco

District Manager, GMS
District Manager, GMS
District Counsel, Kilinski Van Wyk
District Counsel, Kilinski Van Wyk
Field Manager, GMS

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order at 2:00 p.m. and called the roll. Four Supervisors were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that there were no members of the public present at the meeting to provide comments.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Acceptance of Resignation of Jeffrey Shenefield

Ms. Burns asked for a motion to accept the resignation from Jeff Shenefield.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Accepting the Resignation of Jeffrey Shenefield, was approved.

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B. Appointment to Fill Vacant Board Seat #3

Ms. Burns asked if the Board had any nominations to fill the newly vacant Seat 3. Ms. Ellison made a motion to fill vacant seat #3 with David S. Adams.

On MOTION by Ms. Ellison, seconded by Mr. Walsh, with all in favor, Appointing David S. Adams to fill vacant Seat #3 with, was approved.

C. Administration of Oath to Newly Appointed Supervisor

Ms. Burns administered the oath of office to Mr. David S. Adams.

D. Consideration of Resolution 2025-01 Appointing an Assistant Secretary

Ms. Burns stated that this resolution will appoint Mr. Adams as an Assistant Secretary.

On MOTION by Mr. Walsh, seconded by Ms. Ellison, with all in favor, Resolution 2025-01 Appointing an Assistant Secretary, was approved.

FOURTH ORDER OF BUSINESS

**Approval of Minutes of the July 11, 2024,
Audit Committee and Board of
Supervisors Meetings**

Ms. Burns presented the minutes of the July 11, 2024, Audit Committee Meeting and Board of Supervisors meeting. She asked if there were any questions, comments, or corrections. There being no changes from the Board, she asked for a motion to approve both sets of minutes.

On MOTION by Mr. Walsh, seconded by Ms. Ellison, with all in favor, the Minutes of the July 11, 2024, Audit Committee and Board of Supervisors Meetings, were approved.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Hancock stated that she had nothing to report.

B. Engineer

There being no comments, the next item followed.

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C. District Manager's Report**i. Approval of Check Register**

Ms. Burns presented the check register and noted it is included in the agenda package for Board review. She offered to answer any questions. Hearing no questions from the Board, there was a motion of approval.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the Check Register, was approved.

ii. Balance Sheet & income Statement

Ms. Burns noted financial statements were included in the agenda package and she asked for any Board questions. She stated there was no action necessary.

SIXTH ORDER OF BUSINESS**Other Business**

There being no comments, the next item followed.

SEVENTH ORDER OF BUSINESS**Supervisors Requests and Audience Comments**

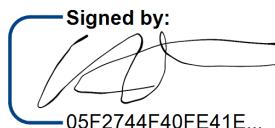
There being no comments, the next item followed.

EIGHTH ORDER OF BUSINESS**Adjournment**

On MOTION by Mr. Walsh, seconded by Ms. Ellison, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

Signed by: 

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Chairman/Vice Chairman