

**MINUTES OF MEETING
CYPRESS RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Cypress Ridge Community Development District was held Thursday, **November 9, 2023** at 2:04 p.m. at the Holiday Inn Express & Suites 2102 N. Park Rd., Plant City, Florida.

Present and constituting a quorum:

Garret Parkinson
Jeff Shenefield
Brian Walsh

Vice Chairman
Assistant Secretary
Assistant Secretary

Also present were:

Jill Burns
Lauren Gentry
Corey Roberts

District Manager, GMS
District Counsel, KVV Law
District Counsel, KVV Law

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order at 2:04 p.m. and called the roll. Three Supervisors were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that there were no members of the public present at the meeting.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Administration of Oaths of Office to Newly Elected Board Members (Seat #3, Seat #4, and Seat #5)

Ms. Burns swore in Jeff Shenefield and Garret Parkinson.

B. Consideration of Resolution 2024-01 Canvassing and Certifying the Results of the Landowners' Election

Ms. Burns stated that the Landowners' Election was held on November 7. She noted that Seat #3 was Milton Andrade with a total of 161 votes with a four-year term, Seat #4 was Garret Parkinson with 160 votes at a two-year term, and Seat #5 was Jeff Shenefield with 161 votes and a four-year term.

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On MOTION by Mr. Parkinson, seconded by Mr. Walsh, with all in favor, Resolution 2024-01 Canvassing and Certifying the Results of the Landowners' Election, was approved.

C. Election of Officers

Ms. Burns presented the election of officers.

D. Consideration of Resolution 2024-02 Electing Officers

Ms. Burns stated that previously Mr. Walsh was Chairman, Mr. Andrade was Vice Chairman, and the other three Supervisors were Assistant Secretaries. It was decided to change the officers to Mr. Andrade as Chairman and Mr. Parkinson as Vice Chairman.

On MOTION by Mr. Shenefield, seconded by Mr. Walsh, with all in favor, Resolution 2024-02 Electing Officers as slated above, was approved.

FOURTH ORDER OF BUSINESS

**Approval of Minutes of the July 13, 2023
Board of Supervisor's Meeting**

Ms. Burns presented the minutes of the July 13, 2023 Board of Supervisors meeting. She asked if there were any questions, comments, or corrections. Hearing non changes from the Board, she asked for a motion to approve.

On MOTION by Mr. Walsh, seconded by Mr. Parkinson, with all in favor, the Minutes of the July 13, 2023 Board of Supervisor's Meeting, were approved.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2024-03
Ratifying Series 2024 Bonds**

Ms. Burns noted that the District closed on the bonds on August 30th. She explained that this resolution ratifies and confirms all the actions taken by District officers and staff related to the closing of those bonds.

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On MOTION by Mr. Walsh, seconded by Mr. Parkinson, with all in favor, Resolution 2024-03 Ratifying Series 2024 Bonds, was approved.

SIXTH ORDER OF BUSINESS

Consideration of Disclosure of Public Financing

Ms. Burns stated that this would be recorded in the property records to put property owners on notice of the lien on the property. Ms. Gentry noted that they would update to reflect the officer positions on the Board as of today.

On MOTION by Mr. Walsh, seconded by Mr. Parkinson, with all in favor, the Disclosure of Public Financing, was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Proposal for Arbitrage Rebate Services for Series 2023 Assessment Area One Project Bonds from AMTEC

Ms. Burns stated that the total was \$450 annually for that report.

On MOTION by Mr. Walsh, seconded by Mr. Parkinson, with all in favor, the Proposal for Arbitrage Rebate Services for Series 2023 Assessment Area One Project Bonds from AMTEC, was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Gentry stated that she had nothing to report.

B. Engineer

There being no comments, the next item followed.

C. District Manager’s Report

i. Approval of Check Register

Ms. Burns stated she had approval of the check register is included in the agenda package for Board review. The total is \$9,301,445.23.

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On MOTION by Mr. Walsh, seconded by Mr. Parkinson, with all in favor, the Check Register totaling \$9,301,445.23, was approved.

ii. Balance Sheet & income Statement

Ms. Burns noted financial statements were included in their package and asked for any questions on those. She stated there was no action necessary.

**Milton Andrade joined the meeting at this time.*

NINTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

TENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being no comments, the next item followed.

ELEVENTH ORDER OF BUSINESS

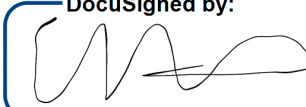
Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Shenefield, seconded by Mr. Parkinson, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

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Chairman