

**MINUTES OF MEETING
CYPRESS RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Cypress Ridge Community Development District was held Thursday, **July 13, 2023** at 1:45 p.m. at the Holiday Inn Express & Suites 2102 N. Park Rd., Plant City, Florida.

Present and constituting a quorum:

Brian Walsh
Milton Andrade
Jeff Shenefield
Garret Parkinson

Chairman
Assistant Secretary
Assistant Secretary
Assistant Secretary

Also present were:

Jill Burns
Lauren Gentry

District Manager, GMS
District Counsel, KVV Law

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order at 1:58 p.m. and called the roll. Four Supervisors were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that there were no members of the public present at the meeting.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the June 8, 2023
Board of Supervisor's Meeting**

Ms. Burns presented the minutes of the June 8, 2023 Board of Supervisors meeting. She asked if there were any questions, comments, or corrections. Hearing non changes from the Board, she asked for a motion to approve.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the Minutes of the June 8, 2023 Board of Supervisor's Meeting, were approved.

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FOURTH ORDER OF BUSINESS

Public Hearing

A. Public Hearing on the Adoption of the Fiscal Year 2024 Budget

Ms. Burns asked for a motion to open public hearing.

On MOTION by Mr. Andrade, seconded by Mr. Walsh, with all in favor, Opening the Public Hearing, was approved.

i. Consideration of Resolution 2023-06 Adopting the District’s Fiscal Year 2024 Budget and Appropriating Funds

Ms. Burns stated this was included in the agenda package for review. She noted there were no changes other than updating the actuals from the last time the Board saw this. She noted it is largely admin expenses and a slight field contingency. This one is developer funded so expenses are only billed as incurred.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Resolution 2023-06 Adopting the District’s Fiscal Year 2024 Budget and Appropriating Funds, was approved.

ii. Consideration of Fiscal Year 2023/2024 Developer Funding Agreement

Ms. Burns stated this is with Clayton Properties Group to fund the operations and maintenance of the District based on the budget.

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, the Fiscal Year 2023/2024 Developer Funding Agreement, was approved.

Ms. Burns asked for a motion to close the public hearing.

On MOTION by Mr. Andrade, seconded by Mr. Walsh, with all in favor, Closing the Public Hearing, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-07 Designation of Regular Monthly Meeting Date, Time, and Location for Fiscal Year 2024

Ms. Burns noted that the monthly meeting schedule will be the same.

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On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Resolution 2023-07 Designation of Regular Monthly Meeting Date, Time and Location to be the same for Fiscal Year 2024, was approved.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2023-08 Designating a Date, Time, and Location for a Landowners' Meeting and Election

Ms. Burns stated this will be November 7th which is the first Tuesday of the month at 1:30 p.m. at this location.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Resolution 2023-08 Designating November 7th at 1:30 p.m. at this location for the Landowner's Meeting and Election, was approved.

SEVENTH ORDER OF BUSINESS

Acceptance of the Fiscal Year 2022 Audit Report

Ms. Burns stated this is on page 26 of the agenda with a report to management that was submitted to the county by the June 30th deadline and there were no findings or instances of noncompliance. She noted this was considered a clean audit.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Accepting the Fiscal Year 2022 Audit Report, was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Gentry stated that she had nothing to report.

B. Engineer

There being no comments, the next item followed.

C. District Manager's Report

i. Approval of Check Register

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Ms. Burns stated she had approval of the check register is included in the agenda package for Board review. The total is \$5,643,439.94.

On MOTION by Mr. Walsh, seconded by Mr. Parkinson, with all in favor, the Check Register totaling \$5,643,439.94 was approved.

ii. Balance Sheet & income Statement

Ms. Burns noted financial statements were included in their package and asked for any questions on those. She stated there was no action necessary.

NINTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

TENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being no comments, the next item followed.

ELEVENTH ORDER OF BUSINESS

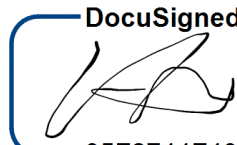
Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Andrade, seconded by Mr. Parkinson, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

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Chairman/Vice Chairman