

***Cypress Ridge***  
***Community Development District***

***Adopted Budget***  
***FY2024***



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**Cypress Ridge**  
**Community Development District**  
**Adopted Budget**  
**General Fund**

Description	Adopted Budget FY2023	Actuals Thru 5/31/23	Projected Next 4 Months	Projected Thru 9/30/23	Adopted Budget FY2024
<b>Revenues</b>					
Developer Contributions	\$ 217,800	\$ 20,000	\$ 89,148	\$ 109,148	\$ 252,951
<b>Total Revenues</b>	<b>\$ 217,800</b>	<b>\$ 20,000</b>	<b>\$ 89,148</b>	<b>\$ 109,148</b>	<b>\$ 252,951</b>
<b>Expenditures</b>					
<i>General &amp; Administrative</i>					
Supervisor Fees	\$ 12,000	\$ 1,400	\$ 4,000	\$ 5,400	\$ 12,000
Engineering	\$ 15,000	\$ -	\$ 7,500	\$ 7,500	\$ 15,000
Attorney	\$ 25,000	\$ 1,962	\$ 5,500	\$ 7,462	\$ 25,000
Annual Audit	\$ 4,000	\$ -	\$ 3,100	\$ 3,100	\$ 5,000
Assessment Administration	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000
Arbitrage	\$ 450	\$ -	\$ -	\$ -	\$ 900
Dissemination	\$ 5,000	\$ -	\$ -	\$ -	\$ 6,000
Trustee Fees	\$ 3,600	\$ -	\$ -	\$ -	\$ 8,020
Management Fees	\$ 35,000	\$ 23,333	\$ 11,667	\$ 35,000	\$ 37,100
Information Technology	\$ 1,800	\$ 1,200	\$ 600	\$ 1,800	\$ 1,800
Website Maintenance	\$ 1,200	\$ 800	\$ 400	\$ 1,200	\$ 1,200
Postage & Delivery	\$ 600	\$ 9	\$ 45	\$ 54	\$ 600
Insurance	\$ 5,000	\$ 5,375	\$ -	\$ 5,375	\$ 6,181
Copies	\$ 850	\$ 13	\$ 45	\$ 58	\$ 850
Legal Advertising	\$ 7,500	\$ -	\$ 1,779	\$ 1,779	\$ 7,500
Contingency	\$ 5,000	\$ 210	\$ 839	\$ 1,048	\$ 5,000
Office Supplies	\$ 625	\$ 3	\$ 25	\$ 28	\$ 625
Dues, Licenses & Subscriptions	\$ 175	\$ 175	\$ -	\$ 175	\$ 175
<b>Total Administrative</b>	<b>\$ 127,800</b>	<b>\$ 34,481</b>	<b>\$ 35,499</b>	<b>\$ 69,980</b>	<b>\$ 137,951</b>
<b>Operation and Maintenance</b>					
<i>Field Expenses</i>					
Property Insurance	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000
General Field Contingency	\$ 75,000	\$ -	\$ 37,500	\$ 37,500	\$ 100,000
<b>Total Field Expenses</b>	<b>\$ 85,000</b>	<b>\$ -</b>	<b>\$ 37,500</b>	<b>\$ 37,500</b>	<b>\$ 110,000</b>
<i>Amenity Expenses</i>					
Amenity Access Management	\$ 5,000	\$ -	\$ 1,668	\$ 1,668	\$ 5,000
<b>Total Amenity Expenses</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ 1,668</b>	<b>\$ 1,668</b>	<b>\$ 5,000</b>
<b>Total Expenditures</b>	<b>\$ 217,800</b>	<b>\$ 34,481</b>	<b>\$ 74,667</b>	<b>\$ 109,148</b>	<b>\$ 252,951</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ -</b>	<b>\$ (14,481)</b>	<b>\$ 14,481</b>	<b>\$ -</b>	<b>\$ -</b>

# Cypress Ridge Community Development District General Fund Budget

## **Revenues:**

### Developer Contributions

The District will enter into a funding agreement with the Developer to fund the General Fund expenditures for the Fiscal Year.

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## **Expenditures:**

### **General & Administrative:**

#### Supervisor Fees

Chapter 190, Florida Statutes, allows for each Board member to receive \$200 per meeting, not to exceed \$4,800 per year paid to each Supervisor for the time devoted to District business and meetings.

#### Engineering

The District's engineer provides general engineering services to the District, e.g. attendance and preparation for monthly board meetings, review invoices and various projects as directed by the Board of Supervisors and the District Manager.

#### Attorney

The District's legal counsel provides general legal services to the District, e.g. attendance and preparation for meetings, preparation and review of agreements, resolutions, etc. as directed by the Board of Supervisors and the District Manager.

#### Annual Audit

The District is required by Florida Statutes to arrange for an independent audit of its financial records on an annual basis.

#### Assessment Administration

The District will contract to levy and administer the collection of non-ad valorem assessment on all assessable property within the District.

#### Arbitrage

The District will contract with an independent certified public accountant to annually calculate the District's Arbitrage Rebate Liability on an anticipated bond issuance.

#### Dissemination

The District is required by the Security and Exchange Commission to comply with Rule 15c2-12(b)(5) which relates to additional reporting requirements for unrated bond issues. This cost is based upon an anticipated bond issuance.

# Cypress Ridge Community Development District General Fund Budget

## Trustee Fees

The District will incur trustee related costs with the issuance of its' issued bonds.

## Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services-Central Florida, LLC. The services include but are not limited to, recording and transcription of board meetings, administrative services, budget preparation, all financial reports, annual audits, etc.

## Information Technology

Represents costs related to the District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, positive pay implementation and programming for fraud protection, accounting software, tablets for meetings, Adobe, Microsoft Office, etc.

## Website Maintenance

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

## Postage & Delivery

The District incurs charges for mailing of Board meeting agenda packages, overnight deliveries, correspondence, etc.

## Insurance

The District's general liability and public official's liability insurance coverages.

## Copies

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes, etc.

## Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.

## Contingency

Bank charges and any other miscellaneous expenses incurred during the year.

## Office Supplies

Any supplies that may need to be purchased during the fiscal year, e.g., paper, minute books, file folders, labels, paper clips, etc.

# Cypress Ridge Community Development District General Fund Budget

## Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

## **Operations & Maintenance:**

### **Field Expenses**

#### Property Insurance

The District's property insurance coverage is provided by Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies.

#### General Field Contingency

Represents funds allocated to expenses that the District could incur throughout the fiscal year for any field category.

### **Amenity Expenses**

#### Amenity Access Management

Represents the cost of managing and monitoring access to the District's amenity facilities.