

**MINUTES OF MEETING  
CYPRESS RIDGE  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Cypress Ridge Community Development District was held Thursday, **June 8, 2023** at 1:45 p.m. at the Holiday Inn Express & Suites 2102 N. Park Rd., Plant City, Florida.

Present and constituting a quorum:

Brian Walsh  
Milton Andrade  
Jeff Shenefield  
Garret Parkinson

Chairman  
Assistant Secretary  
Assistant Secretary  
Assistant Secretary

Also present were:

Jill Burns  
Meredith Hammock  
Bob Gang *via Zoom*

District Manager, GMS  
District Counsel, KVV Law  
Bond Counsel, Greenberg Traurig

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order at 1:58 p.m. and called the roll. Four Supervisors were present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns stated that there were no members of the public present at the meeting and none joining via Zoom.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the May 11, 2023  
Board of Supervisor's Meeting**

Ms. Burns presented the minutes of the May 11, 2023 Board of Supervisors meeting. She asked if there were any questions, comments, or corrections. Hearing none, she asked for a motion to approve.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the Minutes of the May 11, 2023 Board of Supervisor's Meeting, were approved.
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**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-05  
Supplemental Delegation Assessment  
Resolution**

Ms. Burns presented Resolution 2023-05 which outlines the terms of the bond allowing the District to price, finalizing, and close without having to come back to the Board for additional input. The parameters are listed along with the reports and the legal description for Assessment Area 1. With approval of this resolution the Board will be adopting the Engineer’s Report in substantial form and authorizing that to be used in connection with the issuance of the 2023 bonds.

Ms. Hammock noted that the benefits to the property of the project are equal to or exceed the amount of the assessments. Ms. Burns asked if the Board has any questions. Hearing none, there was a motion of approval.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Resolution 2022-05 Supplemental Delegation Assessment Resolution, was approved.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Ms. Hammock had nothing further for the Board and let noted that they are ready for the legal descriptions when they are ready.

**B. Engineer**

There being no comments, the next item followed.

**C. District Manager’s Report**

**i. Approval of Check Register**

Ms. Burns stated she had approval of the check register is included in the agenda package for Board review. The total is \$7,795.12 through the end of April.

On MOTION by Mr. Shenefield, seconded by Mr. Andrade, with all in favor, the Check Register in the amount of \$7,795.12, was approved.

**ii. Balance Sheet & income Statement**

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Ms. Burns noted financial statements were included in their package and asked for any questions on those. She stated there was no action necessary.

**iii. Reminder to Board to File Form 1’s with the Supervisor of Elections in the County that they Reside by July 1, 2023 Deadline (by mail or e-mail)**

Ms. Burns reminded the Board to file their Form 1 with the Supervisor of Elections. They should have mailed a copy to each Board member and noted that if they did not get a copy that staff can provide them one and they are due July 1<sup>st</sup>.

**SIXTH ORDER OF BUSINESS**

**Other Business**

Ms. Hammock did let the Board know that as of January next year they will have to complete statutory requirement for ethic training which their firm is already working on providing for them. They discussed the details for a short time before the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Supervisors Requests and Audience Comments**

There being no comments, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Adjournment**

Ms. Burns adjourned the meeting.

On MOTION by Mr. Andrade, seconded by Mr. Parkinson, with all in favor, the meeting was adjourned.

*Jill Burns*

Secretary/Assistant Secretary

*Brian Walsh*

Chairman/Vice Chairman