

**MINUTES OF MEETING  
CYPRESS RIDGE  
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Cypress Ridge Community Development District was held Thursday, **December 9, 2021** at 2:00 p.m. at the Holiday Inn Express & Suites 2102 N. Park Rd., Lakeland, Florida.

Present and constituting a quorum:

Brian Walsh	Chairman
Jeff Shenefield	Assistant Secretary
Milton Andrade	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Roy Van Wyk <i>via Zoom</i>	District Counsel, KE Law
Meredith Hammock <i>via Zoom</i>	District Counsel, KE Law
Ashton Bligh <i>via Zoom</i>	Greenberg Traurig

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and called the roll. Three Committee members were present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns stated that there were no members of the public present at the meeting.

**THIRD ORDER OF BUSINESS**

**Audit Services**

**A. Approval of Request for Proposals and Selection Criteria**

Ms. Burns stated that this was included in the package and bids were due back by January 3, 2022.

December 9, 2021

Cypress Ridge CDD

**B. Approval of Notice of Request for Proposals for Audit Services**

Ms. Burns stated that the due back date being January 3, 2022 would give enough time for the Board to consider them for the January meeting. She also offered to answer any questions.

**C. Public Announcement of Opportunity to Provide Audit Services**

Ms. Burns stated that they were looking for a motion for staff to issue the RFP and approve the selection criteria.

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, Authorizing Staff to Issue the RFP and Approving the Selection Criteria, were approved.

**FOURTH ORDER OF BUSINESS**

**Adjournment**

Ms. Burns adjourned the meeting.

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, the meeting was adjourned.

*Jill Burns*

Secretary/Assistant Secretary

*Brian Walsh*

Chairman/Vice Chairman